

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, October 26, 2021

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Corwin Leifso (Co-Vice Chair), Tina Shier (Co-Vice Chair), Tim Kraemer (Treasurer), Terry Leis, Pamela Matheson, Chris Prues, Cathy Rahn,

Non-Voting Governors: Dana Howes (President and CEO), Dr. Randy Montag (Chief of Staff), Michelle Scime-Summers (Vice President of Patient Care Services/CNO), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

REGRETS: **Voting Governors:**

Non-Voting Governors: Dr. Nick Abell (President of Medical Staff)

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1700 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: INTER-HOSPITAL LABORATORY PARTNERSHIP (IHLP)

Robin Rossi, IHLP Regional Coordinator and Pam Vansteelandt, IHLP Quality Assurance Officer were introduced to the group and provided a presentation highlighting the IHLP which included the following;

- IHLP Hospitals;
- History and Organizational Structure;
- Facts;
- Test Referral;
- Features of the IHLP;
- IHLP Capital Equipment & Group Purchasing;
- IHLP Quality Metrics and Initiatives;
- Hanover Quality Initiatives 2020-21;
- Operational Review; and

- IHLP Audits 2020-21.

R. Rossi & P. Vansteelandt left the meeting.

7. RECOGNITION: BEST CORE FAMILY MEDICINE TEACHER (RURAL/REGIONAL SITE)

D. Howes informed the group that Dr. Marc Labelle has received recognition from the Schulich School of Medicine & Dentistry as the “Best Core Family Medicine Teacher (Rural/Regional Site)”.

8. STRATEGIC MATTERS

There were no strategic matters on the agenda.

9. OFFICER REPORTS

9.1 Board Chair Report

L. Eadie Hocking provided a report in the agenda outlining the events/meetings she has participated in from September 28, 2021 to October 21, 2021. Information was brought forward from a Miller Thomson education session and a future Board education opportunity was noted as well. There was no further discussion.

9.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- A letter was received from Premier Ford on October 15, 2021 asking all hospitals for input in regards to mandating vaccination in the hospital sector. Hospitals asked the Ontario Health Association (OHA) to draft a response letter to the Premier, outlining recommendation that would unite hospitals across the province. One of the key points that hospitals conveyed was that health human resource issues have existed well before the pandemic and that mandating vaccination would not change or overly exacerbate staffing strains in the hospital sector. Response letters from the OHA and HDH were included in the agenda for information;
- Accreditation tracers were completed on October 14, 2021 to prepare frontline staff and leadership for the upcoming survey. Overall, the feedback from staff was that this process was helpful and a positive experience. Confirmation of the Board Accreditation will be sent out with date/time and whether it will occur in person or virtually; and
- The leadership team continues to engage in monthly leadership development sessions.

10. BUSINESS/COMMITTEE MATTERS

10.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met on October 21, 2021 and reviewed the financial statements for the 6th period ending September 30, 2021. At the end of September YTD there was a deficit of \$35,215 before amortization and an YTD deficit of \$173,192 after amortization.

A report was received from Michael Ellis from Scotia Wealth Management reviewing the hospital’s investment portfolio. No changes are suggested to the investment policy at this time.

10.2 Fiscal Advisory Committee Report

Nothing to report at this time.

10.3 Public Relations Committee Report

Nothing to report at this time.

10.4 By-Law Committee Report

Nothing to report at this time.

10.5 Nominating Committee Report

T. Shier reported that the Nominating Committee met on October 20, 2021. A plan has been put in place to recruit additional members for the board. The Board Committee membership was reviewed and adjusted to fill vacant gaps.

Moved and Seconded

THAT the Board of Governors accepts the revised Committee List as presented.

MOTION CARRIED

11. CONSENT AGENDA

Item 11.3 (b) VP of Patient Care Services/CNO Report was removed from the consent agenda for discussion;

More detail was sought on how HDH is prepared for potential pediatrics cases. It was clarified that the 4th wave has seen an increase in pediatric cases but the majority have not been COVID-19 cases in tertiary centres. Respiratory illness is on the rise and the normal season for this is approaching.

There is a multidisciplinary group that is looking at clinical pediatric pathways. In Grey-Bruce, HDH is partnered with GBHS who have expertise to work through these pathways. Physicians will receive the clinical pathways. HDH has also completed education with frontline staff running mock codes with pediatric cases. HDH transfers pediatric cases and does not admit them. This will continue until directed otherwise.

Moved and Seconded

THAT the Board of Governors accept Item 11.3 (b) VP of Patient Care Services/CNO Report as presented.

MOTION CARRIED

Item 11.2 (c) Medical Advisory Committee Minutes – September 9, 2021 was removed from the consent agenda for discussion;

It was asked how the upgrade of Picture Archiving and Communication System (PACS) software has been. It was explained that issues that have risen due to the upgrade have now been resolved. It was confirmed that images are able to be pulled from other software platforms as well.

Moved and Seconded

THAT the Board of Governors accept Item 11.2 (c) Medical Advisory Committee Minutes – September 9, 2021 as presented.

MOTION CARRIED

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

11.1 Open Board Session Minutes

(a) Regular Board Minutes – September 28, 2021

(b) Special Board Minutes – September 28, 2021

11.2 Board Committee Reports

(a) Finance/Audit & Property Committee Minutes – September 23, 2021

(b) Quality Governance & Risk Management Committee Minutes – September 23, 2021

(c)(i) Physician Credentials: 2021 Reappointments

11.3 Reports

(a) Finance & Property Report

(c) Chief of Staff Report

(d) Foundation Report

(e) Auxiliary Report

MOTION CARRIED

12. ROUND TABLE

T. Shier

Let the group know she continues to participate on the Ontario Health Team Chair's Terms of Reference Group. The draft terms of reference has been reviewed along with the collaborative decision making agreement. There are concerns over the governance model voiced by some parties that have made it difficult for the group to move forward.

C. Leifso

Participated in the Miller Thomson education session that the Chair provided an update on earlier in the meeting.

13. NEXT MEETING

Tuesday, November 23, 2021 at 5:00pm

14. COMPLETION OF BOARD MEETING EVALUATION

L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

15. ADJOURNMENT

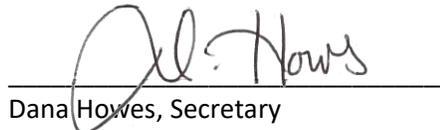
The meeting adjourned at 1804 hours.



Lorna Eadie Hocking, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary